

Father Andrew White, S.J. School
Leonardtown, Maryland



Pre-K Extended Day Program

Recognizing the demands placed on families and the challenges that securing quality childcare can pose, Father Andrew White School's Pre-K Extended-Day Program offers a safe, nurturing environment for after school hours.

About the Program

The Extended-Day Program for Pre-K students is offered Monday through Friday, 11:20 a.m. to 2:35 p.m. The Pre-K Extended-Day Program is limited to 10 students, at a cost of \$50 a week or a drop in fee of \$15/day. The program will begin on the first day of school.

There will be no extended day on days when school is closed, including school cancellation due to inclement weather or other emergency closings. If the school is closing early due to bad weather or some other emergency situation, the children must either be picked up or sent home on the bus as there will be no extended day care provided.

Billing

Payment is due upon receipt of bill, which will be sent 2 weeks prior to the start of a new month. Payment should be received by the due date on the bill. If the due date is missed, a late fee of \$25 will be charged. If payment is two weeks overdue your child will be suspended from the program until full payment (including late fee) is paid. Payment should be sent to the school in an envelope marked attention Extended Care Coordinator. Checks should be made out to Father Andrew White School. In the event of a returned check, there will be a returned check fee charged.

Drop-in Procedure

All children who are in the Drop in Program must have a completed registration form on file. We must have at least 24 hour advance written notice when you would like your child to participate in the program. Please include payment with your written notice with any checks made out to Father Andrew White School. Any student admitted to the Drop In program due to an emergency, must have approval of Father Andrew White and payment will be due when the child(ren) is/are picked up.

Staff

Mrs. Theresa Schmidt, current Pre-K aide and Mrs. Amelia Abbott, current Pre-K Teacher will be on staff.

Dismissal at 2:35p

The Child has the option of riding the bus, being a car rider or attending the Aftercare Program from 2:35-5:30p.

Daily Schedule includes:

Lunch (**children must pack lunch**)

Activity

Quiet Time

Play Time

Father Andrew White School, S.J.

Pre-K Extended Day Program
2010-2011 School Year

Child's Name	ALLERGIES	Daily or Drop-in

At 2:35pm dismissal: My child will ride Bus # _____
My child will be picked up by _____
My child will go to FAW Aftercare _____

HomeAddress _____
Number and street, city, state, zip

Home Telephone # (____) _____ Email address _____

Father's Name _____ Father's Cell Phone (____) _____
First, middle, last

Mother's Name _____ Mother's Cell Phone (____) _____
First, middle, last

Father's Work # (____) _____ Mother's Work # _____

Emergency Contact Info:

In case of an emergency list 2 contacts (please include the phone number they can be reached at.)

In the event of an emergency closing my child(ren) should _____ ride the bus home or _____ be picked up at school.

A non-refundable fee of \$25 per child must accompany this registration.

By signing below I authorize Father Andrew White School to release a copy of the Emergency Release Form and any patient medical information/medication on my child to the Extended Care Personnel. Also, by signing below, I have read, understood, and accept the Extended Care Program Rates and Policies.

Parent/Guardian Signature: _____ Date _____